

Purchasing Procedures

1. Minimum order is €150.00. Shipping and handling charges do not apply.
2. Purchase orders must be faxed , e-mailed or mailed to QuinTech, and must be signed by an authorized person. Please include a billing and shipping address as well as the VAT Number.
3. **Prepayments** are required until credit has been established. All first time or customized orders must be prepaid. Any order over €10,000 must be 50% prepaid.
4. Accepted methods of payment: **check, bank transfer.**
5. If a letter of credit is opened with a bank a service fee of 3% of the original purchase price will be charged.
6. Customers who cancel their purchase orders will be responsible for 50% of the original price of the order.
7. All price excl. Tax , shipping and handling are not included.
8. Our terms of business you will find on the Homepage as a PDF , in each Catalog on the last side or require it from QuinTech.